Container:

Dispose of spill chemicals according to the MSDS. Do not put spill chemicals back into their
original containers. Is it correctly labelled?

If you have decanted a product into a smaller container, is it correctly labelled?

Don't use a plastic container that could be softened or made brittle by the chemical.

Is the container the substance is being transferred into suitable?

Make sure you have adequate room to work efficiently and safely.

When transferring chemicals, use methods that reduce the generation of vapours and
 minimise spillage or spillage.

Handling the chemical—Pumping, decanting, dispensing, filling, using.

Do you have a method to contact help in the event of an accident with chemicals?

Is appropriate clean up equipment close by?

Is water available in the event of an accident with chemicals?

Have you ensured that other people—staff and students—will not be exposed to the

product?

Is the area free of ignition sources?

Do you need to open doors and windows? Turn on ceiling fans or exhaust air conditioning?

Is the ventilation adequate to be using this substance?

Instructions:

Is it in good condition—are you maintaining it in accordance to the manufacturer's

recommendations (PE)?

Have you got the right personal protective equipment (PE)?

Do you understand what needs to be done to use the product safely?

Has a risk assessment been conducted for the hazardous substance?

The MSDS must be no more than 5 years old.

Have you read the current Material Safety Data Sheet (MSDS)?

Before you start work:

Chemical Safety for School Officers

Health & Safety Checklist